

**Annual Scientific Advisory Committee Review &
Member Self Assessment**

Committee	
Name of Member	
Post Held	
Date Appointment Started	
Date Current Term Ends	
Period of Assessment	

This form should be completed annually by all scientific advisory committee members to assess both the performance of the Committee and their individual contribution.

Members should note that individual performance will be taken into account when applying for re-appointment to the Committee.

Assessment of Committee:

Effectiveness of Committee

Assessment of Committee's Work against Good Practice Guidelines

Support from Secretariat

RESTRICTED - APPOINTMENTS

Self-Assessment of Committee Member:

Contribution to Committee Meetings			
Very Good	Good	Average	Low
Additional Comments			

Contribution to Committee Sub-Groups (if applicable)			
Very Good	Good	Average	Low
Additional Comments			

Contribution Outside of Meetings (written responses etc)			
Very Good	Good	Average	Low
Additional Comments			

Ability to Work Effectively as Part of a Team			
Very Good	Good	Average	Low
Additional Comments			

Communication Skills			
Very Good	Good	Average	Low
Additional Comments			

RESTRICTED - APPOINTMENTS

Application of Expertise and Judgement			
Very Good	Good	Average	Low
Additional Comments			

Other (please specify)

For completion by the Secretariat:

Attendance (main committee meetings and sub-groups (if applicable))

For completion by the Committee Chair:

Any Other Comments

Signed by the (Principal) Committee Secretary:

Date:

Signed by the Committee Chair:

Date: