

General

ACMSF Secretariat

Role of the Secretariat

- Support the Committee in developing and delivering its work programme;
- Advise the Committee on process and procedure;
- Draw attention of the members to emerging issues of concern;
- Ensure that the proceedings of the Committee are properly documented so that there is a clear audit trail showing how the Committee reached its decisions;
- Keep an accurate public record of the work of the Committee;
- Ensure that the Committee's conclusions and advice are clearly reported to the FSA and where applicable the Board

Details of the ACMSF Secretariat

Admin Secretariat: Adekunle Adeoye

Address: ACMSF Secretariat, Floors 6 & 7, Clive House, 70 Petty France, London, SW1H 9EX

Telephone Number: 020 7276 8946

Mobile: 07967 826937

Email: acmsf@food.gov.uk